



----- MEETING SUMMARY -----

*Public Health Auditorium  
1601 East Hazelton Avenue  
Stockton, CA 95205*

*Thursday, March 13, 2003 – 7:00 a.m.*

<<Approved>>

1. Commencement of Meeting

Roll Call: Commissioners Dei Rossi, Gutierrez, Mitchell, Snider and Fujii were present. Commissioners de Polo and Vera were excused. A quorum was declared. Commissioner Adubofour arrived at 7:10 am and Commissioner Flenoy-Kelley was absent.

2. Elect Officers

*Motion to elect Randy Snider as Commission Chair Person and Sue de Polo as Vice Chair. Mitchell/Gutierrez; 5-0 motion carried.*

3. Public Hearing to Receive Comments on the California Children and Families Commission State Annual Report for 2001-2002

Comments were requested from the public, there were none. Commissioner Dei Rossi stated he was happy to see School Readiness information in the report.

4. Program Coordinator's Report  
Highlights included:

- A financial commitment was received from the Health Plan of San Joaquin, (\$1 million per year for 3 years) work is moving forward on the Universal Health Care plan and there should be more comprehensive information on the plan for the next Commission meeting. The goal is a plan that mimics the Healthy Families program with more people able to access health care including vision and dental coverage. The hope is the state will take it over down the road. Sustainability is of major concern and there is state legislation that has been introduced on Universal Health Care.
- John Vera's retirement dinner is to be held on April 4<sup>th</sup>, 2003.
- The Community Based Organizations RFP is available on the State Commission website.
- Completed Conflict of Interest forms were requested from Commissioners. It was noted that the Commission name changes need to be reflected on the forms going forward.
- Systems Integration issues are being discussed with Community Partnership for Families for funding concrete ideas.
- Contractor training is ongoing for the OCERS tool.

- School Readiness has submitted their first quarterly reports and services have begun.
- Rnd 6 Mini-Grants saw 32 submissions, 25 from child care providers.
- Post-Partum Depression training will be conducted as part of technical training via the Center for Health Training.
- There is discussion at the state level on realignment for child care of the Proposition 10 funds which means the law would be changed. Information will be forthcoming as it's received.
- Communications with California Endowment Foundation for funding potential of San Joaquin County projects that fill the service gaps in our community are on going.

Discussion included the Universal Health Care recommendations being brought before the Commission in April or May with a start up goal of September. Perfecto Munoz from Health Plan of San Joaquin stated that sustainability after year 3 is a major focus and a group of organizations, as well as local businesses, are in communication with each other to work on this issue. Robert Kavanaugh is the lead person on this project and Santa Clara County is the concept model being used. Sustainability ideas include monetary support from bonds and measures.

#### 5. Motion on Consent Calendar

- Approve Meeting Minutes of January 9, 2003 and February 13, 2003
- Appoint School Readiness Advisory Committee Person From Head Start
- Approve Program Coordinator's Recommendation to Release a Request for Qualifications for an Infant Preschool Family Mental Health Planning Grant

*Motion to approve items 5a, 5b and 5e of the consent calendar.  
(Mitchell/Gutierrez; 6-0 motion carries)*

Pulled item #5d: Approve Program Coordinators Recommendation to Extend Charterhouse for a Third Year of Funding for further discussion. Question was asked of Charterhouse Center on the issue of collaboration with other organization. Robin Allison-Apel stated that Charterhouse has successfully collaborated with Creating Healthy Environments for Children (CHEC) program and visits families together along with cross referral to cut down on the bombardment of home visits to the family. The Program Coordinator added that Charterhouse has been the role model in collaborating with other agencies. Charterhouse has led the way with working with other of our contractors as well. It was noted that home visits are a critical part of providing affective services and compliments were made on the good work of Charterhouse Center.

*Motion to Approve Consent Calendar Item # 5d Approve Program Coordinators Recommendation to Extend Charterhouse for a Third Year of Funding.  
(Fujii/Gutierrez; 6-0 motion carries)*

Pulled item #5c: Add One Member to Planning Committee and Marketing Committee.

Sue de Polo has expressed an interest in joining the Planning Committee and she is already a member of the Marketing Committee. Appointment of a Commissioner to serve on the Marketing Committee will be delayed until there is a new Commissioner to replace Commissioner Vera.

*Motion to Approve Sue de Polo for the Planning Committee (Fujii/Gutierrez; 6-0 motion carries)*

6. Direct Program Coordinator to Pursue Negotiations with Harder and Co. on Next Years Scope of Work

The Commission was presented with a list of questions that Harder and Co. would like answered in order to present a more complete scope of work. Discussion of re-contracting with Harder and Co. included the consequences of continuing with the status quo versus putting out to bid. The Commissioners requested a list of potential competitors be provided to them. The impact of introducing a new contractor at this point of our funding process was discussed and a suggestion was made that a Request For Information (RFI) may be appropriate and that the original contract with Harder and Co. was the result of a competitive RFP process. Clarification was made that the recommendation is to pursue negotiations and the scope of work would be brought for vote before the Commission in May.

*Motion to Direct Program Coordinator to Pursue Negotiations with Harder and Co. on Next Years Scope of Work. (Dei Rossi/Adubofour; 6-0 motion carries)*

7. Committee Reports

- a. School Readiness - Commissioner Dei Rossi reported that the Committee meetings will include reports from up and running programs. Future meetings will also be themed in terms of Prop. 10 i.e. exempt child care, health issues etc. as they relate to School Readiness to promote awareness of those issues.
- b. Planning - Commissioner Mitchell reported that meetings have been intense in regards to continuation of programs after their three years when Children and Families funding is up. Evaluators have provided several recommendations for continued funding, how that continued funding would happen, and a list of priorities for funding. A consensus was not reached and the Planning Committee has asked that staff provide additional information on impact of continued funding of current programs. A mental health planning grant was discussed along with data warehouse issues. It was suggested that the Planning Committee include Universal Health Care to their agenda of discussion items. Evaluation of cost effectiveness of programs should be taken into consideration when recommendations are being made for continued funding after year 3. Limiting administration percentage costs was also discussed. Program Coordinator advised that as other funding opportunities are discovered, they are passed on to the contractors.

- c. Marketing - Commissioner Fujii reported that Lynn Randolph of Randolph and Associates attended the meeting and discussion included training courses for Commissioners to actually teach them how to present themselves publicly to get the Commissions message across. Commissioner de Polo suggested a video in various languages that presents the programs First 5 San Joaquin has funded to promote what the Commission does. The revamp of the brochure was discussed as well as the success of the Kits for New Parents.
- d. Child Care Committee - Commissioner Adubofour reported that the committee isn't about building buildings but about ensuring that San Joaquin County children receive the latest and best practices in terms of child care. The goals and purpose of the committee are #1 discuss the merits or demerits of creating a center of excellence and #2 take on the whole child care issue as it affects this county and begin to address the problems that the providers are facing and the problems parents are facing. Child Care centers will be invited to share their thoughts on a Center of Excellence and to discuss the wider issue facing the child care community. The committee will consist of 11 people, 4 commissioners and 7 child care community representatives to discuss these issues. There is a lot of work to do and next steps would be to get information on the Omaha project.

Discussion included the reading of the January 9<sup>th</sup> motion that established the adhoc committee to "Research The Broader Issues Of Child Care In Our Community And What Our Commission Can Do In Connection With Community Stake Holders To Address The Child Care Issues In San Joaquin County That Would Include Looking At Building Buildings But Would Not Be The Limited Scope Of The Committee. clarification that the charge of the committee is to.

8. Presentation by Lois Lang on Community Focus Groups

Ms. Lang updated the Commission on the progress of the focus groups and will be making a formal report of the results of the meetings and interviews at the next Commission meeting.

9. Public Comments

Roseanne Pitz, Center Manager at San Joaquin Delta College Child Development Center and vice chair of the Local Child Care Planning Council (LCCPC), updated the Commission on the success of the breakfast meeting that was held and the LCCPC's opposition to the states 2003-2004 realignment proposal for child care. Ms. Pitz stated that the Council appreciates the Commissions support in providing the best possible child care to the children in San Joaquin County and information packets on the work of the LCCPC were distributed.

Bobby Bivens, Gemini Inc, stated that he would like to see the County in general utilize a broader outreach activity to other groups so people of color at least have an opportunity to participate in contracts and services. He is concerned that there may be a lack of understanding of cultures on the part of readers of

proposals. He would like to see focus papers used in the future for recruiting professional service groups.

Anna Marie Platt of Write Start Learning Center, requested clarification on the dates for the Child Care Committee meetings. The Local Child Care Planning Council will be notified along with the other channels utilized for publicity of committee meetings. Requested clarification of the term used as non-traditional child care. It was explained that one of the functions of the Child Care Committee will be to develop a glossary of terms to facilitate communication.

Shanda Wallace asked about the change in date of the next Commission meeting. The date change for the April 17, 2003 Commission was confirmed.

#### 10. Commissioner Comments

Commissioner Gutierrez questioned the AB221 information that was included in the Commissioners packet as it pertains to the change of the legal age for smoking to 21 and wondered if the County or Commission was taking a position on this issue. It was suggested that the Commission agendaize this topic for the next Commission meeting as an action item.

Commissioner Fujii was thanked and commended for his past year as Chair person of the Commission.

Commissioners were again reminded of the upcoming State Children and Families Commission Conference in April.

Chair Snider will be absent from the next scheduled Commission Meeting as he will be out of the country.

#### 11. Adjournment to **7:00 a.m., April 17, 2003 at Public Health Auditorium, 1601 E. Hazelton Ave., Stockton CA**

*Motion to adjourn to 7:00 a.m., April 17, 2003 at Public Health Auditorium, 1601 E. Hazelton Ave., Stockton CA (Adubofour/Gutierrez; 6-0 motion carries)*